

RESOLUTION 11-04-02-2024

WHEREAS, it is the policy of the City of Ashland to comply with Alabama’s Open Records Act, as amended by Ala. Act No. 2024-278, effective October 1, 2024, to allow Alabama residents to inspect and take a copy of public records within the custody and control of the City, subject to the payment of reasonable fees and to appropriate protections for private, confidential, privileged, and other nonpublic information; and

WHEREAS, the Open Records Act, as amended by Act No. 2024-278, sets forth the general framework for responding to requests by Alabama residents to inspect and take a copy of a public record (“Public Records Requests”); and

WHEREAS, the Open Records Act, as amended by Act No. 2024-278, further provides that an Alabama resident “may request access to a public record by following the written procedures for accepting such requests established by the public officer having custody of the public record”; and

WHEREAS, by Resolution adopted on November 4, 2024 the Commission designated Chelsey Wynn, City Clerk Administrator, to serve as the Public Officer of City of Ashland to carry out the directives of the Open Records Act, as amended by Act No. 2024-278, as they pertain to public records in the custody and control of the City and to develop and recommend to the City from time-to-time the adoption of procedures for accepting Public Records Requests; and

WHEREAS, the Public Officer so designated has recommended the adoption of procedures for accepting Public Records Requests, which are set forth in full in the attachment to this Resolution and are incorporated by reference herein.

NOW, THEREFORE BE IT RESOLVED, by this Resolution that, effective November 4, 2024 City of Ashland hereby adopts the procedures for accepting Public Records Requests as set forth in the attachment to this Resolution, the provisions of which are incorporated by reference herein.

Adopted this ____ day of _____, _____.

Mayor, City of Ashland